



Registered Apprenticeship is an employer-driven model that combines on-the-job learning with related classroom instruction that increases an apprentice's skill level and wages. It is a proven solution for businesses to recruit, train, and retain highly skilled workers.

What types of careers are available through Registered Apprenticeship?

The Registered Apprenticeship program offers access to 1,000 career areas, including these top occupations:

- Information Technology
- Commercial truck driver
- Skilled trades
- Health care
- Engineering
- Administration
- Manufacturing
- Electrician
- Retail

Registered Apprenticeship connects jobseekers with training and employers looking for qualified workers. The result is a skilled workforce with industry-driven training and employers with a competitive edge.

How can an apprenticeship program help my company?

Your workforce is educated and has a nationally recognized credential that documents their skills.

Improve your bottom line

- Apprentices save you money on wages. They start at a lower wage than skilled workers and advance as they become proficient at their new skills.
- Registered Apprenticeship improves employee loyalty and reduces employee turnover.

What does it cost to set up and operate an apprenticeship program?

As the employer, you will provide:

- Select and assess all the knowledge and skills to become proficient in an occupation.
- Provide input into related classroom instruction curriculum development.
- Develop schedule of work processes in which an apprentice is to receive training and experience on the job.
- Time for the assigned supervision of an apprentice.
- Wages paid to the apprentice with incremental increases.
- Time for apprentice to attend a minimum of 144 hours related classroom instruction.
- Maintain training and attendance records.

How to get started

If an employer is interested in pursuing registration of an apprenticeship program, a field representative from the Department of Labor and Industry Apprenticeship unit will meet with the employer to assist in the development of the program.

What can CMJTS do to offer support for employers?

- Convene meetings with appropriate Registered Apprenticeship partners.
- Recruit, screen, and assess candidates for the Registered Apprenticeship program.
- Provide wage subsidies for newly hired apprentices.
- Help ensure apprentices' continued success through case management and support services.

To learn more about setting up a Registered Apprenticeship, financial resources available through Central Minnesota Jobs & Trainings Services, Inc. (CMJTS), and technical assistance through the Minnesota Department of Labor and Industry, contact:

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*Denotes a WorkForce Center

www.cmjts.org



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