



WORK EXPERIENCE PROGRAM

What is a Work Experience?

Work experience is a planned, structured, short-term, learning experience that takes place at a private, public, or nonprofit business.

Purpose

The purpose of a work experience is to enable a participant with a limited work history to gain meaningful employment experience and to develop good basic work habits and skills.

The Agreement

- Central Minnesota Jobs and Training Services, Inc. (CMJTS) agrees to pay the wage, workers' compensation, and FICA for a participant in a paid work experience.
- You agree to provide a temporary, part-time job and supervision. Supervision includes communicating clear work-readiness and job expectations to the participant and providing performance feedback to the participant and to CMJTS.

How does the Work Experience benefit you, the employer?

- By helping to increase a person's work skills, you help train our future workforce to be adaptable to the needs of the job market. This ultimately results in employees who add value to your business.
- Your business is seen as a community partner.
- You help to increase the economic stability of your community.
- You have an extra worker whose wage, workers' compensation, and FICA are paid by CMJTS for the duration of the work experience.
- You have the opportunity to hire the participant when the work experience is completed. There is no obligation to hire the participant.
- By providing a work experience, you help ensure that your business and your community have access to a qualified workforce that will enable your business and your community to succeed and grow in the 21st century.

For more information about how you can host a work experience, contact:

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*Denotes a WorkForce Center

www.cmjts.org



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